

Dear student,

Congratulations on your decision to study abroad! You may now apply for your program online. Please refer to the Online Application Instructions below to get started.

You will need to have all holds removed from your ISIS account before UFIC can accept your application to study abroad.

NOTE: After you CLICK on "APPLY NOW", you will have 7 calendar days to submit the appropriate service charge (see below). If you have not paid by this deadline, your application will be withdrawn.

ONLINE APPLICATION INSTRUCTIONS:

1. Go to <http://www.abroad.ufic.ufl.edu/>. Choose your program by clicking on Programs at the top of the page. You can search for your program by name, location or other variables. Be sure to review the program information to make sure it is your correct program!
2. Once you have selected the correct program, click **Apply Now**. *If you are a UF student, skip to instruction #4.*
3. If you are a non-UF student, please answer "no" to the first two questions. You will receive your login credentials after you fill out the page following the questions. Login at this page once you have received your login credentials via email:
<https://www.abroad.ufic.ufl.edu/index.cfm?FuseAction=Security.Login&Flags=salgin>.
4. If you are a UF student, log in using your Gatorlink ID and password. At this time, you will be asked to supply your emergency contact information.
5. The following screen will have your program name on the left, highlighted in blue. Click on the program name to access your application.
6. Your application page is divided into several categories on the right side of the screen. In the **Material Submissions** section you can obtain the **Academic Advising Form** (list of courses you will take abroad-- signed and approved by UF faculty or advisor). Please read and follow the directions provided. The International Center will check off these materials for you after you submit these to our office as instructed online.
7. **Complete all Signature Documents:** Read thoroughly and electronically sign each document. These include UF policies and procedures, terms and conditions, health insurance information, etc.
8. **Complete all Application Questionnaires: Please note the importance of the Financial Aid questionnaire, as you must indicate here the type of financial aid you receive, if any.**
9. **Payment of Service Charge:** You are required to pay a \$250 service charge for UF programs or a \$150 service charge for Non-UF study abroad programs. For an independent study, you will pay \$50 + the cost of MEDEX Emergency Evacuation Insurance, which is \$10/month. These funds must be submitted to UFIC no later than 7 calendar days after applying online. Payment can be made by personal check, money order, or cash (in person, with exact change only). Make checks payable to: **University of Florida. Include your UFID, program name and term, and current phone and address on your check.**

Please contact the UFIC with any questions. Best wishes as you prepare to study abroad!

Best,
Kirsten Eller Laufer
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